



Horton International

EXECUTIVE SEARCH – MANAGEMENT CONSULTANTS

Successfully Delivering Superior Talent

PROJECT MANAGER BOARD AFFAIRS & BUSINESS OPERATIONS

THE GROUP

Horton International is a global executive search group specializing in the recruitment of senior talent across numerous disciplines. The group has more than 40 offices in 28 countries in the Americas, Europe and the Middle East, and Asia Pacific. Local offices of Horton International are independently owned and operated. The Government of the Group is carried out by a statutory and an executive board including the chief executive officer/ executive advisor.

THE POSITION

The Project Manager reports to the Chairman and the CEO of the Group and provides support to the Statutory and Executive Boards.

The geographic location of the Project Manager should be in Europe or the Middle East; ideally the UK.

The Project Manager is expected to support the Chairman, Boards and CEO in implementing strategic and operational projects.

Examples of these include:

- To conduct research, analysis and strategic planning in relation to identifying new country partners for the group, and then to manage the onboarding process of those partners.
- To conduct research on market trends or competitor analysis as well as target industries etc.
- To evaluate process models for one-off projects.
- To support the Board and partners with ideas, preparations and agendas for the Global and Regional Meetings.
- To support and enhance the IT and general work environment.

THE CANDIDATE

EDUCATION

A degree in Business or a related field is required. A post graduate qualification will be an advantage.

EXPERIENCE

The ideal candidate will have extensive experience in an international environment. S/he will have a well-rounded business and operational background and an understanding of strategic planning and business execution. Also, s/he will have first-hand experience in undertaking projects for committees.

Fluency in English is essential; additional languages are a distinct advantage.

COMPENSATION

We offer a competitive package related to experience/knowledge and a flexible working environment.